

Wellington Landings Middle School

PTO Committees/Events



Business Partner Coordinators - Solicit new business partnerships - Marketing - Communication - **Year Round**

Care Package Fundraiser - Facilitate fall fundraiser - Gift/swag bags for students - Distributed in mid-September - **Early Fall Event**

CopyCats Coordinator - Collate and complete standard copying and special projects, laminate, etc. Typically twice a week to check box - Coordinate volunteers for larger projects - **Year Round**

Halloween Dance - School Dance - Last Friday of October - Courtyard/Gym - Costume Contest - Pumpkin decorating - Food - **Fall Event**

Signature Fundraising Committee - Signature Fundraising Event - Coordinate Donations, Marketing, Prizes, Games, Event Set Up, Tracking, Prize Distribution (**First Semester Planning - End of January Event**)

Spirit Night Coordinator - Schedule Spirit Nights throughout the year. Help marketing/promoting events (flyers, social media posts) SGA/TV Production/Fine Arts competitions - Planning over Summer - **Year Round as Needed**

Spirit Wear Coordinator - Retail Sales - Online Store - School Store - Graphics - **Year Round**

Spring Student Event/Dance (Gator Gala) - Help plan & implement a spring event. - **February/March**

Sunshine Committee - Coordinate/pick up coffee, treats for meetings - Assist with recognition weeks (ie. Bus Driver Appreciation, Guidance Counselor Week, etc) snack cart, pop up appreciation events - **Year Round**

Teacher Appreciation Week - Work with Board - Plan Activities, Decorate, Coordinate Donations - (**Late Winter Planning - First Week of May Event**)

Thanksgiving Pie Drive - Teacher Appreciation Event - Coordinate donations - Decorate - Held last 2 days before Thanksgiving break - **Late Fall Event**

Volunteer Coordinator - Work with Board - Coordinate volunteers - Create volunteer signups - **Year Round**

Website/Communications - Update website - Post to Facebook - as needed- **Year Round**

Sweet Treats Staff Appreciation - Cookie and sweet treat appreciation event - Coordinate donations - Decorate - **Held before Winter Break (2 days)**

8th Grade Parent Liaison - Assist with end of year activities for 8th Graders (8th grade party/dance, Yard Signs, etc) – **Late March-May**